

## **Application Information - Affiliated Health Clinics Health Fair Vendors**

We have secured the dates for the 2024 fair at Affiliated Health Clinics in St Petersburg and are accepting applications now for those interested in setting up their booth at our community health fair. Please fill in the application and return as detailed below to ensure you get priority acceptance. New vendors need to submit photos of their work with a description. You can give us a website where items can be seen, send photos with your application or email photos to [lorri@ahcflorida.com](mailto:lorri@ahcflorida.com). Put Health Fair 2024 in subject line.

To hold a spot, please complete the application and return it with your donation item and photos if applicable by May 31, 2024.

**Fair Date:** Saturday, June 15, 2024

**Fair Time:** 9AM - 4 PM then the Raffles will be drawn

**Place:** Affiliated Health Clinics, LLC 1515 22nd Ave N, St Petersburg, FL 33704

**Setup:** Thursday – after 4pm (late afternoon/evening – times will be emailed to you closer to fair)

**NOTE:** Each person or business exhibiting will be required to register on their own.

**INSIDE-** (1) - 8 feet spot will hold one 6, 7 or 8 foot table **or** a rack and small table. There may be limited availability for a second 8 feet spot adjacent to first. **(NO LONGER AVAILABLE.)**

**OUTSIDE** - Tent size space (approx. 10' x 10' or 10' x 8') Spots are located on black top area leading up to entry and around the circular drive on the black top. You need to provide your own tables and set up. Fans will be set up outside to help alleviate some of the heat by Affiliated Health Clinics, LLC

If electric is required, you will need to provide your own extension cords and we will try to provide hook up if possible.

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### **INSIDE VENDORS**

There are 8' tables available for use by inside vendors, but you may need to supply your own tables to fill the spot if a smaller table is needed or you have a rack or display item that will take up some of the space. Some areas on floor plan may require smaller tables if you are located in an unusual corner, area in front of closet. We do not supply racks. Access to electric is in short supply and we must know ahead if this is needed, as there are very limited spots. You will need to supply your own extension cords.

All areas of your table that are visible to customers will need to have table covers that go to the floor so nothing under the table is visible. All vendors are expected to provide their own table covers. Flat sheets work well for this purpose. It is suggested that you select white or appropriate colors if exhibiting inside.

Tables that are around the perimeter will be out from the wall to allow the vendor to be behind them for money collection. Tables in the interior of the room will have an area behind them to allow vendors to be behind them for money collection as well. If you need an area for a money box...a TV tray or other very small table is suggested as no large tables can be accommodated behind vendor tables or extend into the aisle.

### **OUTSIDE VENDORS**

Tents should have weights, not stakes that are driven into the ground. You may set up the afternoon/night before or early the morning of the show. While we have had no problems with vandals, we can not provide security.

Please fill out the information and return it by email **or mail it with your donation at address given, not PARC**

**Affiliated Health Clinics, LLC is hosting.....**  
**Community Health Fair 2024**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Type of Art/Craft/Baked Item: \_\_\_\_\_

\_\_\_\_\_

Best Contact phone No.: \_\_\_\_\_

Best email Address: (If no email, please include home address.) \_\_\_\_\_

Please provide website where art/crafts can be viewed, email photos to [lorri@ahcflorida.com](mailto:lorri@ahcflorida.com) or mail photos with application. \_\_\_\_\_

Prefer to be **INSIDE** or **OUTSIDE**

Will you consider outside if no inside space is available? (Previous vendors will receive priority for inside spaces as long as application and fee is received by deadline) : **YES** or **NO**

Do you require electric access? (There are limited spots for this.): **YES** or **NO**

Do you need to be placed adjacent to another crafter so that you can monitor their area for breaks? **YES** or **NO**  
If YES.....who is the crafter? \_\_\_\_\_

**Describe any special considerations for your set up space. (i.e. will bring my own tables for inside space, have stand up rack/display not table, have smaller tables or unusual size displays, etc.)**

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**By submitting this application I agree if accepted to hold the sponsors and venue owners blameless in event of theft, or injury to myself or my property during set up, show and clean up. I understand that every effort will be made to ensure the safety of participants and their property. I also understand that I will be responsible for any taxes due on my earnings. I understand that all items are to be partially/wholly hand crafted. We reserve the right to limit the number of similar types of crafts for variety and quality of offerings or to ask for removal of crafts that are "buy and resell or mass produced". All vendors are to remain set up the entire time of the show and until the specified closing time. We ask that no one pack up early. All exhibitors are to leave their space clean and free of all trash. Exhibitors are asked to take their trash with them as there is no trash bins/collection at the venue. Exhibitors must provide their own display items and table covers and provide their own change for making their sales. Show donations are non-refundable as the show will be held rain or shine. On show days Exhibitors MUST in the street, not close to entry/show doors. NO EXCEPTIONS.**

I agree to the above by signing below:

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_